

	<p>केन्द्रीय विद्यालय बरगढ़ बरडोल, डंग चौक, एसीसी सीमेंट रोड, बरगढ़, जिला - बरगढ़ -768038- : , फोन न06646246092 - .</p>	  सत्यमेव जयते Ministry of Education Government of India	<p>KENDRIYA VIDYALAYA BARGARH ardol, Dang Chowk, ACC Cement Road, Bargarh, Dist. –Bargarh 768038 Phone –06646246092 Email : kvbargarh@gmail.com</p>	
F.150331/KV(BRGH)/2022-23/			दिनांक/ Date : 29/04/2022	

DOCUMENTS REQUIRED FOR ADMISSION IN CLASS-I SESSION 2022-23

Parents are requested not to gather in the School Premises/ visit the Vidyalaya unless they are called. They are also requested to use mask, sanitizer etc. as prescribed in COVID-19 Protocol.

YOU ARE REQUESTED TO OBSERVE ALL PRECAUTIONS AS PRESCRIBED BY DISTRICT ADMINISTRATION/ STATE GOVERNMENT/ GOVERNMENT OF INDIA

The following documents are to be submitted in original along with self-attested copies. Some of the original documents will be returned after verification.

1. Hard Copy (Print Out) of the Online Application Form signed by the parents.
2. Birth Certificate showing date of birth issued by the competent authority.
3. Proof of Residence (Any of the proof issued by the government/government agency and in the name of the parent of the child)
4. Self-declaration about the distance of the residence from KV Bargarh (The format may be downloaded from the Vidyalaya Website)
5. SC/ST/OBC-NCL Certificate issued by the competent authority (Certificate in the name of the parent may be accepted) - If it is in the name of the parent an undertaking should be submitted to submit the certificate in the name of the child within 3 months from the date of admission (The format may be downloaded from the Vidyalaya Website- <https://bargarh.kvs.ac.in>)
6. SEBC Certificate will not be accepted in lieu of OBC Certificate.
7. Those claiming EWS should submit valid documents issued by the competent authority (it should be issued in the name of the parents only and the name of the child should be mentioned in that).
8. Valid Disability Certificate issued by the competent authority - those claiming differently abled.
9. A Service Certificate showing the number of transfers during the preceding 7 years issued by the competent authority & Certificate from the DDO/Head of the Office showing the Pay particulars of the employee (Applicable only for Government employees) -should be in the prescribed format available in Vidyalaya website (It should be duly signed and stamped by the head of the office bearing the name designation and other relevant particulars in block letters)
10. For government employees - ID card issued by the employer / last month's pay slip
11. For Ex-Service Man - Transfer details counter signed by the Zilla Sainik Board or any competent authority. Copy of the ID of ex-Service man.
12. Copy of Transfer Orders.
13. For Single Girl Child - An affidavit from the Notary in the prescribed format uploaded in the admission portal on a Rs. 100 Non Judicial Stamp paper.
14. Photo of the Child (03 copies), Aadhar card of the child and parents.
15. Blood Group report of the child.
16. Attested photocopies of the front page of the service book(for state govt. employees)
17. Attested Salary slip of the last month.
18. Any other documents as the situation required by the admission committee as per the demand

PRINCIPAL

VERIFICATION OF DOCUMENTS

PART-A (Details of the Child)

1. Name of the Child : _____
2. Class to which admission sought : I (Class One)
3. Session : 2022-23
4. Registration No. : _____
5. Selected under the category of : RTE/Unreserved/SC/ST/OBC(NCL)/DA
6. Serial Number in the Selection List : _____

PART-B (Documents submission by the parent)

The self-attested copy (Except cases where original is mentioned) of the following documents are submitted by me.

Sl. No.	Name of the Document	Yes/No	Remarks
1	Hard Copy (Print out) of the Online Application Form		
2	Birth Certificate		
3	Residence Proof		
4	Self-declaration about distance		
5	Caste Certificate (SC/ST/OBC-NCL) –(Specify whether in the name of the child or parent in Remarks Column)		
6	Undertaking (If Caste Certificate in the name of the Parent)		
7	Income Certificate for Claiming EWS (Specify the amount of Annual income and date of issue of the certificate in Remarks Column)		
8	BPL Card (Specify BPL Card no. in Remarks Column)		
9	Handicapped Certificate (Specify % of disability and type of handicapped in Remarks Column)		
10	Service Certificate & Certificate showing no. of transfers (ORIGINAL) (Specify category of employee i.e. state govt./central govt. etc. in Remarks Column)		
11	Certificate from DDO/Head of the Office (ORIGINAL) (Specify in the Remarks column type of the employee as in column-7 of the certificate)		
12	Employee ID card/Last month's pay slip (Specify Employee Code in Remarks Column)		
13	Transfer Orders (Specify number of transfers in preceding 7 years as on 31.03.2022 in the remarks column)		
14	For Ex-Service Man ID proof/Discharge Book (Specify the date of discharge in Remarks Column)		
15	For Ex-Service Man Certificate of transfers counter signed by the Authority (Specify no. of transfers in Remarks Column)		
16	For Single Girl Child Affidavit (ORIGINAL) – (Specify the date of issue in Remarks Column)		
17	Undertaking of submission of correct information and documents		
18	Any Other		

Signature of the Parent with Date

PART-C (For the Verifying Officers)

All the documents mentioned above are submitted by the parent and verified by us from the original and found with the following Remarks. (Specify whether admission is approved or rejected in Remarks Column)

Verifying Officer -1

Verifying Officer-2

Verifying Officer -3

Remarks:

Signature:

Name & design. :

I/C Admission

Counter Signed by the Principal

UNDERTAKING

(Furnishing Information and submission of documents)

I _____ (Name of the Parent) do hereby declare that all the information provided by me at the time of applying for admission in to Class-I for the session 2022-23 in Kendriya Vidyalaya Bargarh in respect of my Son/Daughter _____ (name of the Child) which are in the print out of the online admission form submitted by me are true and correct to the best of my knowledge and belief. I also undertake that the entire documents submitted by me at the time of admission are authentic and correct. If at any time any of the information and/or documents submitted by me are found to be incorrect/false the admission of my Son/Daughter will be cancelled forthwith and I shall be liable for legal action accordingly.

Submitted to:

The Principal
Kendriya Vidyalaya Bargarh

Name of the Child for whom admission is sought : _____

Class for which Admission is sought :

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) :

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

SELF DECLARATION

(Distance between residence and School)

I _____ (Name of the Parent) do hereby declare that my present residential address which is given below is situated at a distance of _____ km/s from Kendriya Vidyalaya Bargarh.

Present Residential Address:

Name of the Child for whom admission is sought : _____

Class for which Admission is sought : I (Class One)

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) : RTE/SC/ST/OBC (NCL)/DA/General/SGC

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

UNDERTAKING

(Submission of SC/ST/OBC Certificate)

I _____ (Name of the Parent) do hereby declare that I will submit the Caste Certificate ((SC/ST/OBC (Non Creamy Layer) issued by the competent authority in the name of my child _____ (Name of the Child) within 03 (Three) months from the date of admission. If I fail to submit the same in the name of my child within this period then I shall have no objection if admission of my Son/Daughter is cancelled.

Submitted to:

The Principal
Kendriya Vidyalaya Bargarh

Name of the Child for whom admission is sought : _____

Class for which Admission is sought : I (Class One)

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) : RTE/SC/ST/OBC (NCL)/DA/General/SGC

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

CERTIFICATE FROM THE DDO/COMPETENT AUTHORITY

I Sri/Smt./Ms. _____ (Name of the Employer/DDO) , designation _____ working in the office of _____ department of _____ , government of _____ do hereby certify the following in respect of Sri/Smt./Ms. _____ (Name of the Employee) whose son/daughter _____ (Name of the Child) is seeking admission in Kendriya Vidyalaya Bargarh.

01	Name of the Child to be admitted (in Block Letters)	
02	Class in which admission is sought	
03	Full name of the employee (in Block Letters)	
04	Designation of the employee	
05	Employee Code / Employee Identity No.	
06	Name of the office where the employee is presently posted	
07	Whether Permanent/Regular/Temporary/Contractual/ Part Time/ Adhoc/Daily Wage Basis/Casual (Should be written clearly)	
08	This office/organization is Central Government/Central Government Autonomous body/PSU fully or partially financed by Govt. of India/State Government/ Sate Government Autonomous Body/ PSU fully or partially finance by the state govt. (Should be written clearly)	
09	Recent Pay/Salary of the Employee with proper Split up	(i) Basic Pay : _____ (ii) Grade Pay / Level : _____ (iii) DA : _____ (iv) HRA : _____ (v) Any Other _____ (vi) Any Other : _____
10	Whether the employee is drawing the consolidated pay	YES / NO

Place: _____

Date: _____

Signature of the Certifying Authority with Seal

Office Seal

Complete Address of the Office:

Telephone Number: _____