

**केन्द्रीय विद्यालय जुनागढ़**  
**KENDRIYA VIDYALAYA JUNAGADH**

F. QUOTATION/KVJND/2020-21/

Dated: \_\_\_\_\_

To

**Sub: Tender Enquiry for FURNITURE.**

01. Sealed quotation for the supply of the articles shown in the attached statement is invited by the undersigned up to **15.03.2021**. Quotation should be sent under strong sealed cover marked as **QUOTATION FOR FURNITURE** and not by the name. The quotation will be opened in the office of the undersigned at **16.03.2021** at 12:00 AM.
02. The quotation shall be submitted according to the terms & conditions specified in paragraph 3 to 15 unless specified otherwise in the quotation it shall be constructed that the terms & conditions stipulated here under have agreed to.
03. The rate should be FOR and should include excise duty, GST, sales tax, freight charges, any other taxes rates or imposition whatever liable in respect of the supply. The Vidyalaya shall not be liable to pay any tax, freight etc. which has been expressly stipulated in the quotation in the event of acceptance of the quotation.
04. There should not be any overwriting or corrections in the quotation. If a figure is to be amended it should be neatly scored out the revised figure written above and the same attested with full signature and date. In the absence of attested signature the quotation is liable to be rejected.
05. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part i.e. with respect to all articles mentioned in the attested statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
06. On acceptance of the quotation it will become a contract and shall as per bound be the terms and condition of the quotation.
07. The person/persons, whose quotation is accepted, hereinafter, called the contractor, shall deposit an earnest money of Rs. NIL/- along with quotation which shall be refunded in the event of rejection of the quotation. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of work order/supply order the firm will submit Security Deposit which shall be payable at the rate mentioned below.

Security Deposit at 10%

If the contractor is not agreeable to pay Security Deposit, The persons thereof should be specified and the undersigned will reserve the right to accept or reject the request

08. If the contractor fails to supply the articles within the time stipulated in the later of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market to get the rent of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the earnest money/ security deposit is paid by the undersigned, the contractor shall be liable to pay this amount
09. The quantity articles indicated in the attached statement may be increased or decreased at the discretion of the under signed without assigning any reason. In case an order for any articles is placed for quantity of 100 or more one sample shall be retained or give the demonstration free of cost.
10. Prior to acceptance of the quotation, the undersigned reserves the right to call for sample or demonstration and the contractor shall be liable to supply the sample or give the demonstration free of cost.
11. In the event of acceptance of the quotation and placing of the order for purchase the articles ordered for should be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications prescribed.
12. The rates quoted by the contractor shall hold up to **ONE YEAR**. No amendment in the rate except increase in the rate of Sales Tax/GST during the period of execution of the contract, will be accepted.
13. The contractor shall be required to fix a label/Sticker on the furniture supplied by him, giving his name and year of manufacture.
14. The amount of security deposit shall be retained by the Vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.
15. Quotation which does not comply with the above conditions is liable to be rejected.
16. These instructions to tenders are to be signed by the contractors and returned with the tender.

PRINCIPAL

All the above conditions are accepted by me/us.

Date : \_\_\_\_\_

Sign and Seal of Tenderer of the firm

Place : \_\_\_\_\_

**Encl: Design & Specification of Furniture.**

**General Terms & Conditions:-**

- 1) The Contractor /Firm should possess valid license (Registration No.) TIN /PAN no etc.
- 2) **All the materials shall be ISI marked.**
- 3) Income tax @ 2 % will be levied from the total bill amount.
- 4) Cost of material should be inclusive of all taxes (VAT ,Service Tax/GST etc.), Transport charges up to Vidyalaya as applicable
- 5) All material should be supplied on credit basis on supply order through the authorized person of the Vidyalaya
- 6) Amount will be paid by Cheque / DD after supply of material / after completion of work on submission of credit bills in duplicate.
- 7) Quotations without TIN No. / PAN No. GST No. / Sales Registration No. Will be rejected.

**CHECK LIST OF ENCLOSURES WITH TENDER DOCUMENT**

1. List of similar type of works executed by the firm so far, especially with KVS. Enclosed copies of supply orders, if any.
2. Terms & Conditions form 1 to 16 above duly signed in token of accepting them all unconditionally.
3. Price Bidding document in Annexure-I duly filled in with the rates and duly signed with full name and seal of the firm on the letter head of firm (kindly specify GST No.).

## ANNEXURE-I

### INVITATION OF QUOTATION FOR PREPARATION OF FURNITURE

(The Design, Diagram & Description of the item enclosed)

Sl. No.	Details (Specifications as per attached)	Approx. Quantity	Rate per unit
1	Cost of 01 Dual Desk	20	
2	Cost of 01 Nilkamal Chair Model No. Nilkamal Novella 07 Chair	40	
3	Cost of 01 Office Chair Model No. PI-146 by Premier India	01	

1. The firms are requested to quote the rates in rates column for single unit.
2. The rates should be inclusive of all Taxes & transportation.

Date:

Signature of Tenderer with seal

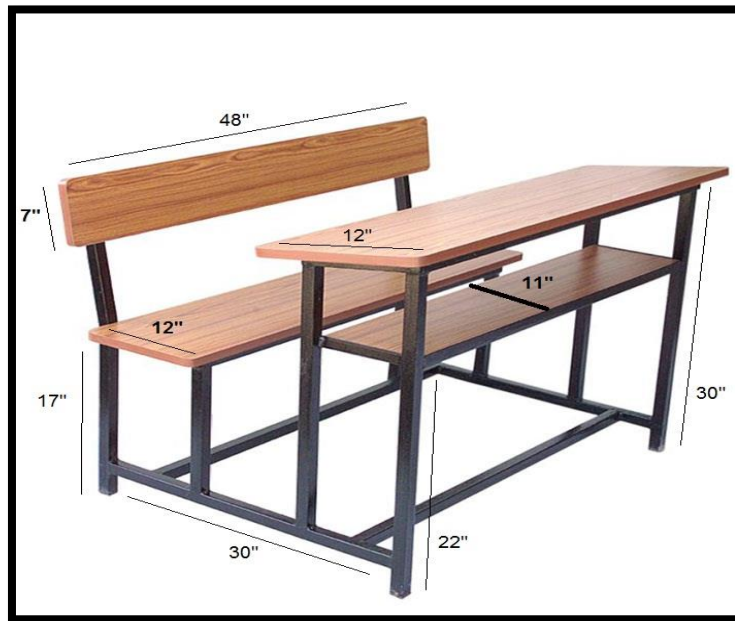
Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GST NO. \_\_\_\_\_

**NOTE : Only Those Firms which can supply the Furniture before 31.03.2021 are needed to send quotation.**

## SPECIFICATION & DESIGN OF DUAL DESK

**DUAL DESK:** Made by **18mm plywood with laminate & teakwood** beading with polish.and Frame by **1" Square Pipe of 18" Gauge**. Frame should be oil painted (Black). Laminate Colour – Cream.



## Nilkamal Plastic Chair (for library)

### Model Name & No. Nilkamal Novella 07 Chair

#### DIMENSIONS

Width (cm)	55
Height (cm)	80

#### MATERIAL & COLOR

Finish Color	Iron Black
Primary Material	Plastic
Secondary Material	Stainless Steel



## **Premier India Office Chair (Revolving Chair)**

Model No. PI-146

Colour : Black/Blue



**PI - 146**

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