

<p style="text-align: center;">केन्द्रीय विद्यालय बरगढ़ बरडोल, डांग चौक, एसीसी सीमेंट रोड , बरगढ़, जिला - बरगढ़ -768038-:,फोन न246092- 06646 -. ईमेल-kvbargarh@gmail.comWeb:-www.bargarh.kvs.ac.in CBSE Affiliation No.: 1500030 School No.: 19136</p>		<p style="text-align: center;">KENDRIYA VIDYALAYA BARGARH Bardol ,Dang Chowk ,ACC Cement road ,Bargarh , Distt. -Bargarh- 768038Phone -06646246092 Email :kvbargarh@gmail.comWeb:-www.bargarh.kvs.ac.in KV Code: 1142 School Code: 089</p>
<p>F.150331/KV(BRGH)/2021-22/</p>		<p style="text-align: right;">Date: 23.06.2021</p>

DOCUMENTS REQUIRED FOR ADMISSION IN CLASS-I SESSION 2021-22

Parents are requested not to gather in the School Premises/ visit the Vidyalaya unless they are called. They are also requested to use mask, sanitizer etc. as prescribed in COVID-19 Protocol.

YOU ARE REQUESTED TO OBSERVE ALL PRECAUTIONS AS PRESCRIBED BY DISTRICT ADMINISTRATION/ STATE GOVERNMENT/ GOVERNMENT OF INDIA

The following documents are to be submitted in original along with self-attested copies. Some of the original documents will be returned after verification.

1. Hard Copy (Print Out) of the Online Application Form signed by the parents.
2. Birth Certificate showing date of birth issued by the competent authority.
3. Proof of Residence (Any of the proof issued by the government/government agency and in the name of the parent of the child)
4. Self-declaration about the distance of the residence from KV Bargarh (The format may be downloaded from the Vidyalaya Website)
5. SC/ST/OBC-NCL Certificate issued by the competent authority (Certificate in the name of the parent may be accepted) - If it is in the name of the parent an undertaking should be submitted to submit the certificate in the name of the child within 3 months from the date of admission (The format may be downloaded from the Vidyalaya Website-<https://bargarh.kvs.ac.in>)
6. SEBC Certificate will not be accepted in lieu of OBC Certificate.
7. Those claiming EWS should submit valid documents issued by the competent authority (it should be issued in the name of the parents only and the name of the child should be mentioned in that).
8. Valid Disability Certificate issued by the competent authority - those claiming differently abled.
9. A Service Certificate showing the number of transfers during the preceding 7 years issued by the competent authority & Certificate from the DDO/Head of the Office showing the Pay particulars of the employee (Applicable only for Government employees) -should be in the prescribed format available in Vidyalaya website (It should be duly signed and stamped by the head of the office bearing the name designation and other relevant particulars in block letters)
10. For government employees - ID card issued by the employer / last month's pay slip
11. For Ex-Service Man - Transfer details counter signed by the Zilla Sainik Board or any competent authority. Copy of the ID of ex-Service man.
12. Copy of Transfer Orders.
13. For Single Girl Child - An affidavit from the Notary in the prescribed format uploaded in the admission portal on a Rs. 100 Non Judicial Stamp paper.
14. Photo of the Child (03 copies), Aadhar card of the child and parents.
15. Blood Group report of the child.
16. Attested photocopies of the front page of the service book(for state govt. employees)
17. Attested Salary slip of the last month.
18. Any other documents as the situation required by the admission committee as per the demand

PRINCIPAL

VERIFICATION OF DOCUMENTS

PART-A (Details of the Child)

1. Name of the Child : _____
2. Class to which admission sought : I (Class One)
3. Session : 2021-22
4. Registration No. : _____
5. Selected under the category of : RTE/Unreserved/SC/ST/OBC(NCL)/DA
6. Serial Number in the Selection List : _____

PART-B (Documents submission by the parent)

The self-attested copy (Except cases where original is mentioned) of the following documents are submitted by me.

Sl. No.	Name of the Document	Yes/No	Remarks
1	Hard Copy (Print out) of the Online Application Form		
2	Birth Certificate		
3	Residence Proof		
4	Self-declaration about distance		
5	Caste Certificate (SC/ST/OBC-NCL) –(Specify whether in the name of the child or parent in Remarks Column)		
6	Undertaking (If Caste Certificate in the name of the Parent)		
7	Income Certificate for Claiming EWS (Specify the amount of Annual income and date of issue of the certificate in Remarks Column)		
8	BPL Card (Specify BPL Card no. in Remarks Column)		
9	Handicapped Certificate (Specify % of disability and type of handicapped in Remarks Column)		
10	Service Certificate & Certificate showing no. of transfers (ORIGINAL) (Specify category of employee i.e. state govt./central govt. etc. in Remarks Column)		
11	Certificate from DDO/Head of the Office (ORIGINAL) (Specify in the Remarks column type of the employee as in column-7 of the certificate)		
12	Employee ID card/Last month's pay slip (Specify Employee Code in Remarks Column)		
13	Transfer Orders (Specify number of transfers in preceding 7 years as on 31.03.2021 in the remarks column)		
14	For Ex-Service Man ID proof/Discharge Book (Specify the date of discharge in Remarks Column)		
15	For Ex-Service Man Certificate of transfers counter signed by the Authority (Specify no. of transfers in Remarks Column)		
16	For Single Girl Child Affidavit (ORIGINAL) – (Specify the date of issue in Remarks Column)		
17	Undertaking of submission of correct information and documents		
18	Any Other		

Signature of the Parent with Date

PART-C (For the Verifying Officers)

All the documents mentioned above are submitted by the parent and verified by us from the original and found with the following Remarks. (Specify whether admission is approved or rejected in Remarks Column)

Verifying Officer -1

Verifying Officer-2

Verifying Officer -3

Remarks:

Signature:

Name & design. :

UNDERTAKING

(Furnishing Information and submission of documents)

I _____ (Name of the Parent) do hereby declare that all the information provided by me at the time of applying for admission in to Class-I for the session 2021-22 in Kendriya Vidyalaya Bargarh in respect of my Son/Daughter _____ (name of the Child) which are in the print out of the online admission form submitted by me are true and correct to the best of my knowledge and belief. I also undertake that the entire documents submitted by me at the time of admission are authentic and correct. If at any time any of the information and/or documents submitted by me are found to be incorrect/false the admission of my Son/Daughter will be cancelled forthwith and I shall be liable for legal action accordingly.

Submitted to:

The Principal
Kendriya Vidyalaya Bargarh

Name of the Child for whom admission is sought : _____

Class for which Admission is sought :

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) :

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

SELF DECLARATION

(Distance between residence and School)

I _____ (Name of the Parent) do hereby declare that my present residential address which is given below is situated at a distance of _____ km/s from Kendriya Vidyalaya Bargarh.

Present Residential Address:

Name of the Child for whom admission is sought : _____

Class for which Admission is sought : I (Class One)

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) : RTE/SC/ST/OBC (NCL)/DA/General/SGC

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

UNDERTAKING

(Submission of SC/ST/OBC Certificate)

I _____ (Name of the Parent) do hereby declare that I will submit the Caste Certificate ((SC/ST/OBC (Non Creamy Layer) issued by the competent authority in the name of my child _____ (Name of the Child) within 03 (Three) months from the date of admission. If I fail to submit the same in the name of my child within this period then I shall have no objection if admission of my Son/Daughter is cancelled.

Submitted to:

The Principal
Kendriya Vidyalaya Bargarh

Name of the Child for whom admission is sought : _____

Class for which Admission is sought : I (Class One)

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) : RTE/SC/ST/OBC (NCL)/DA/General/SGC

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

CERTIFICATE FROM THE DDO/COMPETENT AUTHORITY

I Sri/Smt./Ms. _____ (Name of the Employer/DDO) , designation _____ working in the office of _____ department of _____ , government of _____ do hereby certify the following in respect of Sri/Smt./Ms. _____ (Name of the Employee) whose son/daughter _____ (Name of the Child) is seeking admission in Kendriya Vidyalaya Bargarh.

01	Name of the Child to be admitted (in Block Letters)	
02	Class in which admission is sought	
03	Full name of the employee (in Block Letters)	
04	Designation of the employee	
05	Employee Code / Employee Identity No.	
06	Name of the office where the employee is presently posted	
07	Whether Permanent/Regular/Temporary/Contractual/ Part Time/ Adhoc/Daily Wage Basis/Casual (Should be written clearly)	
08	This office/organization is Central Government/Central Government Autonomous body/PSU fully or partially financed by Govt. of India/State Government/ State Government Autonomous Body/ PSU fully or partially finance by the state govt. (Should be written clearly)	
09	Recent Pay/Salary of the Employee with proper Split up	(i) Basic Pay : _____ (ii) Grade Pay / Level : _____ (iii) DA : _____ (iv) HRA : _____ (v) Any Other _____ (vi) Any Other : _____
10	Whether the employee is drawing the consolidated pay	YES / NO

Place: _____

Date: _____

Signature of the Certifying Authority with Seal

Office Seal

Complete Address of the Office:

Telephone Number: _____

सेवा प्रमाणपत्र / Service Certificate

(केन्द्रीय सरकार / Central Govt.)

प्रमाणित है कि श्री / श्रीमती कार्यालय / मंत्रालय में नियमित कर्मचारी के रूप में कार्यरत हैं। वे रक्षा सेवा / केन्द्रीय रिज़र्व पुलिस बल / सीमा सुरक्षा बल / एन.एस.जी. / एस.पी.जी / सी.आई.एस.एफ. / केन्द्रीय सरकार स्वायत्त संस्था अथवा सार्वजनिक क्षेत्र के उपक्रम, जो पूर्ण या आंशिक रूप से केंद्र सरकार से वित्त-पोषित हैं, के नियमित कर्मचारी हैं तथा उनकी सेवा अस्थानांतरणीय है / पूर्ण भारत में कहीं भी स्थानांतरणीय है।

Certified that Shri/Smt. is working as regular employee in the Office / Ministry of He/She is an employee of Defence Service / CRPF / BSF / NSG / SPG / CISF / Central Govt. / Autonomous Body / Public Sector Undertaking fully financed / partially finance by the Central Govt. and his / her services are non-transferable / transferable anywhere in India.

कार्यालय अध्यक्ष के हस्ताक्षर
(नाम, पद और कार्यालय की मोहर सहित)
Signature of head of the Office
(With Name, Designation and Office Stamp)

स्थान/Place.....

दिनांक/Date.....

कार्यालय का पूर्ण पता और दूरभाष संख्या/ Complete address and Telephone No. of office

.....

Service Certificate

(राज्य सरकार / State Govt.)

प्रमाणित है कि श्री / श्रीमती कार्यालय / मंत्रालय में नियमित कर्मचारी के रूप में कार्यरत हैं तथा उनकी सेवा अस्थानांतरणीय है / पूर्ण राज्य में कहीं भी स्थानांतरणीय है।

Certified that Shri/Smt. is working in the Office / Ministry of and his / her services are non-transferable / transferable anywhere in State.

कार्यालय अध्यक्ष के हस्ताक्षर
(नाम, पद और कार्यालय की मोहर सहित)
Signature of head of the Office
(With Name, Designation and Office Stamp)

स्थान/Place.....

दिनांक/Date.....

कार्यालय का पूर्ण पता और दूरभाष संख्या/ Complete address and Telephone No. of office

.....

स्थानांतरण संख्या प्रमाण पत्र / CERTIFICATE OF NUMBER OF TRANSFERS

मैं, नाम (रैंक / पदनाम) (कार्यालय), एतद द्वारा प्रमाणित करता / करती हूँ पिछले सात साल (31/3/2020) में एक स्थान से दूसरे स्थान पर मेरे (अंकों व शब्दों में) स्थानांतरण हुए जिनका विवरण नीचे दिया गया है ।

I,.....(Name).....(rank/designation) of (office), do hereby certify that during the past 7 years (up to 31.03.2020) I have been transferred Times (in figures & in words) from one station to another, the details of which are given as under:-

स्थान से / Office /Unit and Place	अवधि दिनांक से / Date of joining the Office/Unit	अवधि दिनांक तक / Date of release from the Office/Unit	ठहरने की अवधि / Period of Stay (in months)	स्थान तक / Transferred Office / Unit and Place	दूरी (किमी)/ Distance between the two Office (in km)	स्थानांतरण आदेश संख्या / Transfer Order No.

मैं जनता /जानती हूँ कि यदि उपरोक्त तथ्य गलत पाए गए तो मेरा बच्चा केंद्रीय विद्यालय में प्रवेश के लिए अयोग्य हो जायेगा।

I know that if the above mentioned facts are found incorrect, my child will be disqualified for admission in Kendriya Vidyalaya.

स्थान/ Place
दिनांक/ Date

माता /पिता के हस्ताक्षर
Signature of Parent

प्रतिहस्ताक्षर / Countersignature

में, नाम (रैंक / पदनाम) (कार्यालय), एतद
द्वारा प्रमाणित करता / करती हूँ कि उपरोक्त विषय विवरण को कार्यालय-आलेखों से जांच लिया गया है व
सही पाया गया है।

I, (Name).....(rank/designation) of
..... (unit/ department) hereby certify that the particulars given in above have been
authenticated by the records held in the office and found correct.

स्थान/ Place

दिनांक/ Date

सक्षम अधिकारी के हस्ताक्षर
(नाम, पद और कार्यालय की मोहर सहित)
Signature of Competent Authority
(with Name, Designation and Office Stamp)

कार्यालय का पूर्ण पता एवं दूरभाष संख्या

Complete Address and Telephone No. of Office

टिप्पणी / Note :

एक स्थान पर ठहरने की अवधि कम से कम छह मास होनी चाहिए।

1. Minimum period of posting / stay at a place should be minimum six months.

SINGLE GIRL CHILD

Rs. 100/- Stamp paper (Notary) Affidavit

I.....aged.....years, Indian
Inhabitant occupationResident of
..... is mother/father of
..... Date of Birth..... Submitting
my undertaking to the Head of the Institution in Class I Vide KVS Admission Guidelines
2021)

- 1) I hereby declare that Miss..... is the only girl child in my family (with no male/female sibling). I understand that it shall be my sole responsibility to inform you about any change in status of single girl child in the family immediately, if and when it occurs.
- 2) I am also aware that in case it is detected at any time that the affidavit sworn by me is false, appropriate action will be taken by the school authorities and KVS against me.

Signature of father

Signature of mother

Residential address with
Contact number:

Solemnly affirmed at
This.....day of.....20.....

BEFORE ME

Explained and Identified by me,

Advocate